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# Lean Coffee Format

"Lean Coffee is a structured, but agenda-less meeting. Participants gather, build an agenda, and begin talking. Conversations are directed and productive because the agenda for the meeting was democratically generated."

- Source: leancoffee.org



### Agenda Format

- Capture and Prioritize Topics 8 minutes
- Discuss Topics 8 minutes per topic
- Share Learnings / Key Takeaways 5 minutes

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## Topic Suggestions (8 minutes)

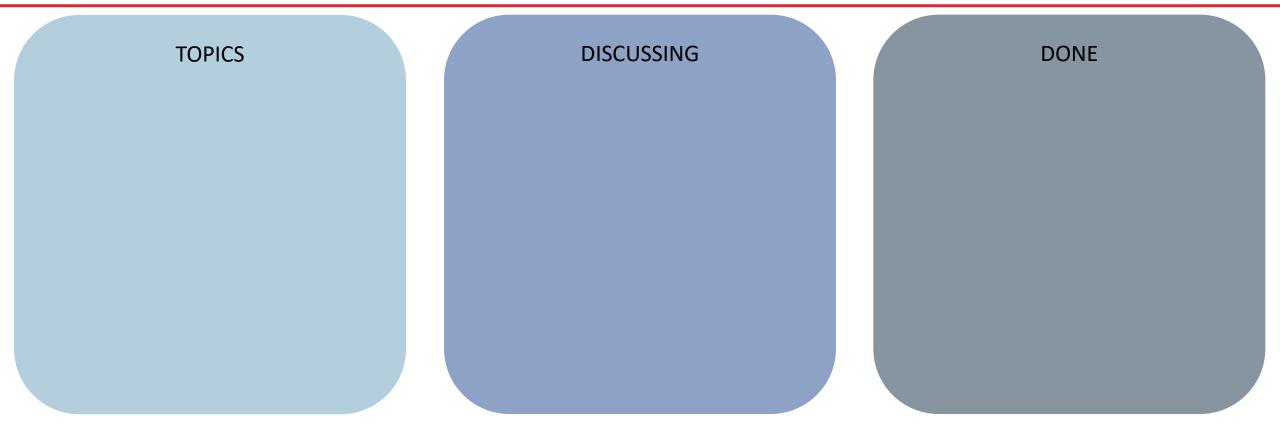


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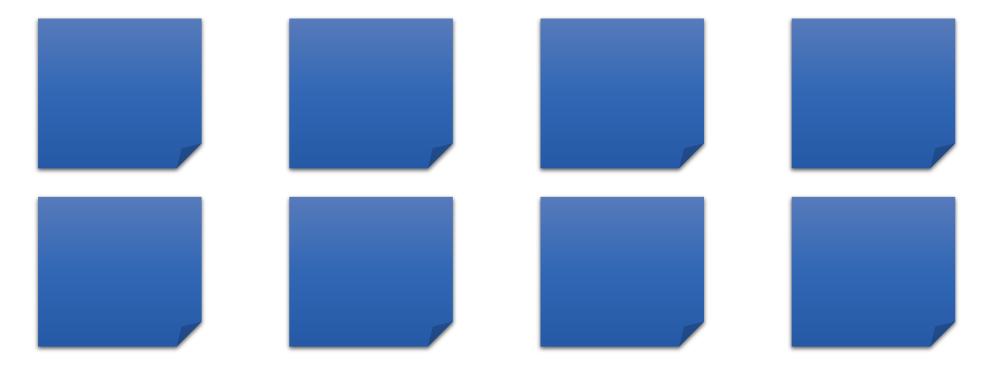


PARKING LOT / ACTION ITEMS

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## Key Learning / Takeaways (5 minutes)



## Questions?



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## Thank You For Attending regoUniversity

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Let us know how we can improve! Don't forget to fill out the class survey.

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